

Graduate Summer Research Mentorship Program	
Deadline	February 18, 2015 Apply directly to the Graduate Division
Decision	April 22, 2015
Amount	<p>\$6,000 stipend.</p> <p>Additionally, if invited to present results of the mentored activities at a conference, awardees will be reimbursed up to \$500 toward travel expenses. All travel must occur during the academic year (October–June) following the summer award and receipts submitted no later than the first Monday in June 2016.</p> <p>NOTE: Students funded during the summer must have been registered/enrolled during the previous Spring Quarter and must be registered/enrolled during the following Fall Quarter. Otherwise, their summer funding will be cancelled, and it will have to be repaid.</p>
Purpose	<p>The GSRM Program is designed to provide financial support for doctoral students in the arts, humanities, social sciences, public health and nursing. It is also designed to release recipients from employment or loan obligations that might delay progress in graduate study. Awardees should consider it as their principal/primary summer activity.</p> <p>A specific objective of the program is to promote opportunities for students to work closely with a faculty mentor in developing a paper for presentation at an academic conference and/or for publication. General goals are to facilitate close working relationships between faculty and students during the early stages of graduate education, to promote timely degree progress, and to encourage creative scholarship and research productivity.</p>
Program Expectations	<p>GSRM awardees are expected to complete and submit a draft of a paper (either single-authored by the student or co-authored with the faculty mentor) by the end of the summer through the GSRM Program Evaluation. This paper should be submitted for presentation at a professional conference and/or for publication sometime during the following academic year (October–June).</p> <p>It is expected that the faculty mentor will be in frequent contact with the awardee during the summer and committed to working closely with the student. Awardees and mentors must complete program evaluation at the end of summer.</p> <p>If the program evaluation and paper are not submitted by the end of the program, recipients will be given low priority when applying for this program in subsequent years.</p> <p>GSRM awardees may not work more than 25% time. Should a post-audit discover appointment(s) above 25%, the GSRM stipend will be prorated and reduced accordingly (e.g., a 50% TA appointment for a six-week summer session will result</p>

	<p>in a reduction of the GSRM stipend by at least 46%—6 weeks of the 13 that should have been devoted to the GSRM activities were spent as a TA).</p>
<p>Other Summer Funding</p>	<p>GSRM awardees are not permitted to have other summer funding (e.g., Foreign Language and Area Studies [FLAS], Graduate Dean’s Scholar Award, Lenart Travel Fellowship, National Institutes of Health [NIH] Training Grant, National Science Foundation’s Graduate Research Fellowship Program).</p> <p>If a post-audit reveals multiple summer funding sources, the GSRM will be cancelled, and the student will need to repay the entire stipend.</p>
<p>Preparing a Strong Application</p>	<ul style="list-style-type: none"> • The mentoring relationship is a key component in this fellowship. The faculty mentor’s letter of recommendation must address the following: <ul style="list-style-type: none"> ○ Specific mentoring activities and plans that will prepare the applicant’s summer research for publication or conference presentation ○ A clear plan for meetings, progress reports, research development, and expectations for final paper to be presented at a conference and/or for publication • The applicant’s research overview should be written so that the work will be understandable and its significance appreciated by faculty who may not be experts in the applicant’s field. • The description of the research paper should present the following, as appropriate to the subject: <ul style="list-style-type: none"> ○ The question(s), thesis or hypothesis being addressed; ○ The project scope and the research approach, plan or methodology; ○ A synopsis of any preliminary findings, results and/or analysis; ○ The significance, originality and/or and impact of the work. • The relevance and significance of the mentoring activities to the achieving the project goals should be clearly articulated. • If you have already received a GSRM award, briefly describe how the award enabled you to advance your research skills and progress, and note any presentations and/or publications you have authored or co-authored since receiving the award. Explain why a second GSRM award is justified, as they are made only in exceptional cases. • Reviewers will evaluate all applications holistically, with particular attention to the: <ul style="list-style-type: none"> ○ Overall quality of project and proposal ○ Applicant’s readiness for this mentoring fellowship ○ Applicant’s academic record, as reflected in his/her transcripts ○ Mentor’s recommendation
<p>Conference Travel Reimbursement Request</p>	<p>All GSRM participants must submit the following to the Graduate Division Fellowships and Financial Services Office (1228 Murphy Hall) no later than the first Monday in June of the academic year following the summer award in order to qualify for the \$500 travel allowance (must complete the program evaluation and</p>

submit draft of paper by end of summer to be eligible for reimbursement):

- Student Research & Travel Reimbursement Form (available at www.grad.ucla.edu/asis/stusup/travelform.pdf)
- Certificate of Completion of the online Collaborative Institutional Training Initiative (CITI) Training Program (ohrpp.research.ucla.edu/pages/certification)
- Graduate Division General Conditions for Student Travel (available at www.grad.ucla.edu/asis/stusup/travelcndtns.pdf)

NOTE: Students must meet UCLA travel policies (www.travel.ucla.edu). Awardees are not eligible to receive reimbursement while on leave of absence status.

Graduate Summer Research Mentorship and Graduate Research Mentorship awardees (including **Cota-Robles2** awardees) may not receive the **Research Travel Grant Pilot Program** funding during the same year they are applying for their GSRM/GRM Conference Travel Reimbursement.

Eligibility

The program is open to doctoral students in the arts, humanities, social sciences, public health and nursing who:

1. will have completed at least one year but no more than three years of UCLA doctoral study by the beginning of the summer; priority will be given to students currently (at the time of application) in year one or two of doctoral study, and to student who have not already received a GSRM award;
2. have not yet advanced to candidacy;
3. are U.S. citizens or permanent residents or are registered California AB540 undocumented students. Funding will be provided only if AB131 is still in effect for the duration of the fellowship;
4. have been enrolled/registered the previous Spring and will be enrolled/registered the following Fall. If these conditions are not met, the awardee will be required to repay the summer award.

Students who have incomplete grades that remain unresolved are expected to provide a statement explaining the reason for the incomplete(s), the steps that will be taken to resolve the incomplete(s), and the timeline for doing so.

Awardees of the Graduate Dean's Scholar Award, the National Science Foundation Graduate Research Fellowship Program, the Foreign Language & Area Studies (FLAS), Lenart Travel Fellowship, National Institutes of Health (NIH) Training Grant and other summer fellowships are not eligible to receive GSRM funding at the same time as their other funding.

Students may apply for the GSRM in only one doctoral degree program and may receive the award only twice. Note that second awards are made only in exceptional cases. In addition, prior year recipients who did not complete the program evaluation nor submit their draft paper will be given low priority.

Application Procedure

Students nominate themselves for this award. To apply:

1. To apply for nomination, students must go to the *2015–16 Fellowship*

Application for Continuing Graduate Students site at www.grad.ucla.edu/asis/flap/apply.htm.

2. Upload the following documents in the order listed as a single PDF file. Do not include the letter of recommendation nor its cover form as part of the PDF.
 - Overview of Research Paper. Describe the work you will do in the summer to prepare your research for presentation at a regional or national conference and potentially for publication. Include the mentoring activities in which you and your faculty mentor will engage. If you have already received a GSRM award, briefly describe the research progress, presentations and/or publications that resulted from that experience.
The document should be a maximum of two pages, single spaced, minimum font size 11 pt., with at least 1" margins. You may include images, graphs, or tables, as appropriate.
 - An unofficial copy of your Graduate Transcript with Fall 2014 grades posted. Do not submit a Degree Progress Report (DPR). **If Fall Quarter is your first academic term at UCLA, please include an unofficial transcript from the last university attended.**
 - Resume or Curriculum Vitae.
3. The *Graduate Fellowships Letter of Recommendation Cover Form* plus a signed letter on departmental letterhead from the faculty member who will serve as the mentor are required. The mentor does not have to be from the same department/program as the applicant.
 - Complete the top portion of the *Letter of Recommendation Cover Form* from within the online application, save it to your desktop/laptop and then email it to your recommender.
 - The mentor should describe the mentoring relationship and the paper that the student will complete during the summer. If a mentoring relationship has already been established between applicant and faculty member, the letter should distinguish between ongoing and additional mentoring activities that would occur during this period.
 - The recommender should email both the letter of recommendation and the cover form to uclafellowship@grad.ucla.edu.

Incomplete applications will not be accepted nor forwarded for review.

Program Dates	The program begins June 15, 2015 and ends September 11, 2015.
Contact	Henry Hernandez, hhernandez@grad.ucla.edu , (310) 825-1985
Last Updated	November 2014